



PASTORAL CARER POSITION DESCRIPTION

A Pastoral Carer must be an active member of the Uniting Church. They provide pastoral care to those members of the congregation who have requested such support according to the Elder's pastoral guidance. They are expected to maintain a clear boundary of what they can and cannot do in pastoral care situations. Therefore, they participate in regular Pastoral Carers' meetings and comply with the Privacy Policy of Revesby UC.

Responsibilities

Pastoral Carers will:

- Provide pastoral phone calls or visitation and support to those in need.
- Attend pastoral care meetings and establish and nurture collaborative relationships with other pastoral carers.
- Report any significant pastoral matters to the Minister and/or Elders.
- At all times maintain the confidentiality of those seeking pastoral care.
- Encourage and comfort the person while respecting personal boundaries.
- Accept the Elder's oversight and build a culture of love and unity together.
- Work closely and collaboratively with Elders and the Minister.
- Recognise one's limitations as a Pastoral Carer.
- Be willing to share with and gain insight and wisdom from others.
- Have a current Working with Children Clearance.
- Attend Safe Church training every three years as required by Synod.
- Adhere to the Church's Privacy Policy.

In accordance with the Congregation's Volunteer Policy, Pastoral Carers are required to adhere to, sign, and follow the Child Safe Code of Conduct as well as receive a copy of and follow the Revesby UC Volunteer Manual. Their names are to be entered on the Volunteer Register.

Pastoral Carers are accountable to Elders and the Minister in Placement.

This Job Description has been approved by Church Council at its meeting on .